

ADMINISTRATION BUILDING 835 OLD CLAIRTON ROAD JEFFERSON HILLS, PA 15025 PHONE: 412-655-8450

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## WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

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MATTHEW J. PATTERSON
Assistant Superintendent-Elementary Education

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Director of Finance/Board Secretary
DR. LINDSAY L. PFISTER
Director of Human Resources
ELIZABETH H. WHEAT
Supervisor of Special Education/Pupil Personnel

August 2017

**RE:** Emergency Notification System

A priority of the West Jefferson Hills School District is keeping parents up to date of the district's important information. *The BlackBoard Connect (Connect5) Notification Service* allows us to send a telephone, text and/or email message to you, providing key information about school events and/or emergencies.

The successful delivery of this information is dependent upon accurate contact information for each student. Please be certain the district has your most current contact information – telephone number, cell phone number, e-mail address – in PowerSchool, our Student Management Information System. If this information changes during the year, you can check and update this information on the Automated Contacts screen in PowerSchool or by notifying the office in your student's building.

We sincerely appreciate your cooperation, and, if you have any questions, please contact your child's building principal or the district office.